

Candidate Evaluation (Assistant)

Candidate Name: _____ Date: _____

Position: _____ Office: _____

Evaluated By: _____

Please use this form as a guide to evaluate the candidate's clinical qualifications for employment. Check the appropriate numeric value corresponding to the applicant's level of qualification and provide comments in the space below.

- Rating Scale:**
1. Unable to Determine - *not applicable to this candidate*
 2. Below Average – *Does not meet qualifications*
 3. Competent – *acceptable level of proficiency*
 4. Excellent – *exceeds requirements*
 5. Outstanding – *greatly exceeds requirements*

	Rating				
	1	2	3	4	5
Clinical Skills: Assess candidate's overall clinical knowledge and skill set, including ability to keep doctor on time and read/prepare next procedure's needs.					
Relevant Background/Special Skill Set: Explore the candidate's knowledge and past working experiences in training.					
Professional Impression: Consider self-confidence, maturity, and professional appearance to assess the candidate's level of professionalism.					
Motivation/Initiative: Analyze candidate's ability to think and act independently, and goal orientation. Why does this person want to work at Allied?					
Interpersonal/Communication Skills: Assess ability to express ideas and thoughts clearly, as well as experiences involving team settings and customer orientation.					
Flexibility: Assess candidate's responsiveness to change, tolerance for ambiguity.					
Organizational Fit: Review the candidate's potential to fit the Allied organization and culture.					



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Additional Comments:

Please summarize your perception of this candidate's strengths and list any potential areas of concern.

Overall Recommendation: ☐ Hire ☐ Further Evaluation ☐ Pass

Signature of Evaluating Doctor: _____